## Notice of Covid-19 Guidelines

HTA Martial Arts Academy **shall** adhere to the guidelines posted below in addition to the Non-critical Infrastructure by the State that that follows.

#### HTA Martial Arts Academy Industry Guidelines

- 1. Placing signage at front entrance to instruct students and parents that they cannot enter if they have been diagnosed with COVID-19, had symptoms of COVID-19, or had contact with a person that has or is suspected to have COVID-19;
- 2. Adhering to instruct patrons of the enhanced sanitation procedures, Social Distancing requirements, and other instructions and limitations, as applicable, set forth below;
- 3. Screening Students and Parents at entrance. Students and Parents exhibiting a temperature greater than 100.4 degrees Fahrenheit, cough, shortness of breath, or other respiratory symptoms shall not be permitted to enter;
- 4. Limiting occupancy to enforce Social Distancing requirements and to prohibit Gatherings;
- 5. Utilizing contactless forms of check-in if applicable;
- 6. Providing hand sanitizer stations for students and parents and encouraging use;
- 7. Providing sanitation wipes at or near each piece of equipment and requiring users to wipe down the equipment before and after use;
- 8. Required to patrol areas to enforce the equipment wipe-down policy and conduct additional cleanings during times when equipment is not being used;
- Enforcing Social Distancing and prohibiting congregating between non-cohabitating Students and Parents. Students and Parents should be encouraged to conduct their workout and exit the facility without unnecessary delay;
- 10. Halting the provision of group classes;
- 11. Private lessons are allowed;
- 12. No children allowed unless they are students joining private lessons;
- 13. Locker room are inaccessible;
- 14. Bathroom are inaccessible to parents and students.

# Additional HTA Martial Arts Academy Guidelines

- 1. The front entrance will be closed and only open for students and parents joining private lesson.
- 2. All classes will be live via Zoom or Facebook Live. No classes will be conducted at HTA Martial Arts Academy.
- 3. School hours will be posted on the front door as well as on Facebook.
- 4. Everyone must adhere to the strict guidelines posted above.
- 5. Private lesson must be signed up for in advance.
- 6. All Students and Parents MUST wash their hands prior to entering HTA Martial Arts Academy.
- 7. All Students and Parents MUST wear facial mask.
- 8. Students uniform must be cleaned after every session. No exception.
- 9. Students that are immunocompromised or is under the shelter in place ordered by Governor Kemp cannot enter HTA Martial Arts Academy for their own safety.

## State Non-Critical Infrastructure, Not Required to Close - Guidelines

Other businesses, not *required* to close by the executive order, and not considered "critical infrastructure" may continue their work to perform "minimum basic operations"\*, and *must* fulfill the following requirements:

- 1. Screening and evaluating workers who exhibit signs of illness, such as a fever over 100.4 degrees Fahrenheit, cough, or shortness of breath;
- 2. If a retail business, posting a sign on the storefront stating that individuals who have a fever or other symptoms of COVID-19 shall not enter the store;
- 3. Requiring workers who exhibit signs of illness to not report to work or to seek medical attention;
- 4. Enhancing sanitation of the workplace as appropriate;
- 5. Disinfecting common surfaces regularly;
- 6. Requiring hand washing or sanitation by workers at appropriate places within the business location;
- 7. Prohibiting Gatherings of workers during working hours;
- 8. Permitting workers to take breaks and meals outside, in their office or personal workspace, or in such other areas where proper Social Distancing is attainable;
- 9. Implementing teleworking for all possible workers;
- 10. Implementing staggered shifts for all possible workers;
- 11. Holding all meetings and conferences virtually, whenever possible;
- 12. Delivering intangible services remotely, whenever possible;
- 13. Discouraging workers from using other workers' phones, desks, offices, or other work tools and equipment;
- 14. Prohibiting handshaking and other unnecessary person-to-person contact in the workplace;
- 15. Placing notices that encourage hand hygiene at the entrance to the workplace and in other workplace areas where they are likely to be seen;
- 16. Enforcing Social Distancing of non-cohabitating persons while present on such entity's leased or owned property;
- 17. For retailers and service providers, providing for alternative points of sale outside of buildings, including curbside pick-up or delivery of products and/or services if an alternative point of sale is permitted under Georgia law;
- 18. Open sales registers must be at least six (6) feet apart;
- 19. Point of sale equipment should be frequently cleaned and sanitized;
- 20. Increasing physical space between workers and patrons
- 21. Regarding PIN number and point of sale transactions, additional guidance was issued to clarify best practices to ensure these transactions remain safe. Retailers should ensure EBT card users can continue to access PIN pads to enter this information during transactions.

(The shelter in place order allows suspending the use of Personal Identification Number ("PIN") pads, PIN entry devices, electronic signature capture, and any other credit card receipt signature requirements **if it is permitted** by underlying credit card agency and company agreements.)

\*For businesses that are not deemed "critical infrastructure," minimum basic operations are limited to:

- The minimum necessary activities to maintain the value of a business, establishment, corporation, non-profit corporation, or organization, provide services, manage inventory, ensure security, process payroll and employee benefits, or for related functions. Such minimum necessary activities include remaining open to the public subject to the restrictions of this Order.
- 2. The minimum necessary activities to facilitate employees or volunteers being able to work remotely from their residences or members or patrons being able to participate remotely from their residences.
- 3. Instances where employees are working outdoors without regular contact with other persons, such as delivery services, contractors, landscape businesses, and agricultural industry services.

# Georgia Square Mall Guidelines

Because HTA Martial Arts Academy is located inside Georgia Square Mall all Students and Parents will need to follow the complete Mall guidelines posted here:

https://www.georgiasquaremall.com/category/news/ most recent update below:



Georgia Square will re-open on Friday, May 1st. Mall hours will be Monday-Saturday 11am-7pm, Sunday 12pm-6pm. Check here or on Facebook for updates. We appreciate your patience during this unprecedented time.

Our top priority is the health and safety of our shoppers, retailers and employees, and following social distancing and sanitation mandates.

Currently we are implementing the following:

- Stroller & Wheelchair Rentals will not be available until further notice
- Children's Play Area will remain closed until further notice
- All Mall Events, including Mall Walking, are suspended until further notice

We will continue to monitor this evolving situation and respond accordingly. We encourage everyone to follow the CDC guidelines for keeping yourself and your family healthy.

Thank you for shopping at Georgia Square. We will get through this, together.

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